DD FORM 4

Career Management Team
Reserve Affairs Division
M&RA HQMC

Agenda

- PURPOSE OF THE DD FORM 4
- GENERAL INSTRUCTIONS
- PREPARE THE DD FORM 4
- DISTRIBUTION OF THE REENLISTMENT CONTRACT
- SUMMARY

PURPOSE OF THE DD FORM 4

- Serves as a basic document establishing the legal relationship between the U.S. Government and the enlisted members of the Armed Forces
- Used for original enlistments and reenlistments in the Marine Corps or Marine Corps Reserve

PURPOSE OF THE DD FORM 4

- Instructions for preparing and distributing the DD Form 4 are contained in:
  - MCO P1070.12, Marine Corps Individual Records Administration Manual (IRAM)

GENERAL INSTRUCTIONS

- Either a Natural or STANDARD CAPITALIZATION (one or the other)
- Type or word process using black ink suitable for reproduction
- Ensure copies are legible
- Signatures and initials on original only!

GENERAL INSTRUCTIONS

- Use black ink for signatures and initials
- Complete required items without error
  - Marine and reenlisting officer will initial erasures or corrections on all documents

GENERAL INSTRUCTIONS

- Errors in items 5, 8, section D & E are prohibited
  - This will necessitate complete retype

- Correct errors discovered after the reenlistment is effected IAW Chapter 5 of MCO P1070.12 IRAM

GENERAL INSTRUCTIONS

- Service Representative (CP's) will verify and explain all applicable parts of the contract
- Dates will be Year, month, day

20070705

PREPARE THE DD FORM 4

- The preparation instructions apply to reenlistments within the Marine Corps and Marine Corps Reserve only

- Contracts prepared on initial enlistees at the Military Entrance Processing Stations (MEPS) have separate completion instructions

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ENLISTMENT/REENLISTMENT DOCUMENT
ARMED FORCES OF THE UNITED STATES

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. 3331; 10 U.S.C. 113, 136, 502, 504, 505, 506, 507, 508, 509, 510, 513, 515, 516, 518, 519, 972, 978, 2107, 2107a, 3253, 3258, 3262, 5540, 8252, 8253, 8257, 8258, 12102, 12103, 12104, 12105, 12106, 12107, 12108, 12301, 12302, 12304, 12305, 12405; 14 USC 351, 632; 32 U.S.C. 301, 302, 303, 304; and Executive Order 9397, November 1943 (SSN).

PRINCIPAL PURPOSE(S): To record enlistment or reenlistment into the U.S. Armed Forces. This information becomes a part of the subject's military personnel record which is used to document accession, assignment, training, medical support, and other personnel management actions. The purpose

DO NOT XXXX-out ENLISTEE

1. Last First Middle Suffix

2. SSN 000-00-00

d Personnel File.

DISCLOSURE: Voluntary; however, failure to furnish personal identification information may negate the enlist

A. ENLISTEE/REENLISTEE IDENTIFICATION DATA

1. NAME *(Last, First, Middle)*	2. SOCIAL SECURITY NUMBER
MARINE JOHNNY BEE III	123-45-6789
3. HOME OF RECORD *(Street, City, County, State, Country, ZIP Code)*	4. PLACE OF ENTRY INTO ACTIVE DUTY/REENLISTMENT *(Mil. Installation, City, State)*
2008 ELLIOT ROAD QUANTICO VA 22134	XXXXXX 1ST BN 5TH MAR BOX X 555453 CAMP PENDLETON CA
5. DATE ENTERED ACTIVE DUTY/ REENLISTMENT *(YYYYMMDD)*	6. DATE OF BIRTH *(YYYYMMDD)*
5020XXXXX X	

7. PRIOR ACTIVE SERVICE THIS BRANCH	YEARS	MONTHS	DAYS
a. TOTAL ACTIVE MILITARY SERVICE			
b. TOTAL INACTIVE MILITARY SERVICE			

3. Original entry location

4. Reenlistment address

B. AGREEMENTS

States *(list branch of service)* _____

nd _____ weeks beginning in p

_____ years and _____ weeks is considered an Active Duty Obligation, and _____ years and _____ weeks will be served in the Reserve Component of the Service in which I have enlisted. If this is an initial enlistment, I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate authority. This eight year service requirement is called the Military Service Obligation. The additional details of my enlistment/ reenlistment are in Section C and Annex(es) *(list name of Annex(es) and describe)*

_____

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ENLISTMENT/REENLISTMENT DOCUMENT
ARMED FORCES OF THE UNITED STATES

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. 3331; 10 U.S.C. 113, 136, 502, 504, 505, 506, 507, 508, 509, 510, 513, 515, 516, 518, 519, 972, 978, 2107, 2107a, 3253, 3258, 3262, 5540, 8252, 8253, 8257, 8258, 12102, 12103, 12104, 12105, 12106, 12107, 12108, 12301, 12302, 12304, 12305, 12405; 14 USC 351, 632; 32 U.S.C. 301, 302, 303, 304; and Executive Order 9397, November 1943 (SSN).

PRINCIPAL PURPOSE(S): To record enlistment or reenlistment into the U.S. Armed Forces. This information becomes a part of the subject's military personnel records which are used to document promotion, reassignment, training, medical support, and other personnel management actions. The purpose of soliciting the SSN is for positive identification.

ROUTINE USE(S): This form becomes a part of the Service's Enlisted Master File and Field Personnel File. All uses of the form are internal to the relevant Service.

DISCLOSURE: Voluntary; however, failure to furnish personal identification information may negate the enlistment/reenlistment application.

A. ENLISTEE/REENLISTEE IDENTIFICATION DATA

1. NAME *(Last, First, Middle)*	2. SOCIAL SECURITY NUMBER
MARINE JOHNNY BEE III	123-45-6789
3. HOME OF RECORD *(Street, City, County, State, Country, ZIP Code)*	**4. PLACE OF ENLISTMENT/REENLISTMENT** *(Mil. Installation, City, State)*
2008 ELLIOT ROAD QUANTICO VA 22134	XXXXXX 1ST BN 5TH MAR BOX 555453 X CAMP PENDLETON CA
5. DATE ENTERED ACTIVE DUTY THIS ENLISTMENT/ REENLISTMENT *(YYYYMMDD)*	**6. DATE OF BIRTH** *(YYYYMMDD)*
5XXXXXX X 20091110	19651110

7. [illegible]	YEARS	MONTHS	DAYS
a. TOTAL ACTIVE MILITARY SERVICE			
b. TOTAL INACTIVE MILITARY SERVICE			

B. AGREEMENTS

5. Effective date

6. Date of Birth

7. Leave blank

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year
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Active Duty Obligation, and
serve
he Service in which I have enlist

enlistment, I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate authority. This eight year service requirement is called the Military Service Obligation. The additional details of my enlistment/ reenlistment are in Section C and Annex(es) *(list name of Annex(es) and describe)*

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8. Agreements

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MARINE CORPS or MARINE CORPS RESERVE

8. I am [illegible] reenlisting in the United States *(list branch of service)* **MARINE CORPS**
this date for **4** years and **2** weeks beginning in pay grade **E-4** of which
_____ years and _____ [illegible] consider[illegible] Active Duty Obligation, and _____ years and
_____ enl[illegible] aut[illegible] ree[illegible]

XXXXX

MONTHS

XXX

Number of years

Number of MONTHS (SRB/REB)

Marines pay grade

a. FOR ENLISTMENT IN A DELAYED ENTRY/ENLISTMENT PROGRAM (DEP):
I understand that I am joining the DEP. I understand that by joining the DEP I am enlisting in the Ready Reserve component of the United States *(list branch of service)* _____ for a period not to exceed 365 days, unless this period of time is otherwise extended by the Secretary concerned. While in the DEP, I understand that I am in a nonpay status and that I am not entitled to any benefits or privileges as a member of the Ready Reserve, to include, but not limited to medical care, liability insurance, death benefits, education benefits, or disability retired pay if I incur a physical disability. I understand that the period of time while I am in the DEP is NOT creditable for pay purposes upon entry into a pay status. However, I also understand that the period of time while I am in the DEP is counted toward fulfillment of my military service obligation described in paragraph 10, below. While in the DEP, I understand that I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, qualifications, and mailing address. I understand that I WILL be ordered to active duty unless I report to the place shown in item 4 above by *(list date (YYYYMMDD))* _____ for enlistment in the Regular component of the United States *(list branch of service)* _____ for not less than _____ years and _____ weeks.

b. REMARKS: *(If none, so state.)*

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B. AGREEMENT

8. I am [XXXXX] reenlisting in the United States *(list branch of service)* MARINE CORPS
this date for 4 years and 2 [XXX] beginning in pay grade E-4 of which
4 years and 2 MONTHS [XXXXXX] considered an Active Duty Obligation, and 0 years and
[XXXX] weeks will be served in the Reserve Component of the Service in which I have enlisted. If this is an initial enlistment, I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate authority. This eight year service requirement is called the Military Service Obligation. The additional details of my enlistment/ C a escribe)

Number of years

Number of MONTHS

Number of years

a. FOR ENLISTMENT IN A DELAYED ENTRY/ENLISTMENT PROGRAM (DEP):
I understand that I am joining the DEP. I understand that by joining the DEP I am enlisting in the Ready Reserve component of the United States *(list branch of service)* _____ for a period not to exceed 365 days, unless this period of time is otherwise extended by the Secretary concerned. While in the DEP, I understand that I am in a nonpay status and that I am not entitled to any benefits or privileges as a member of the Ready Reserve, to include, but not limited to medical care, liability insurance, death benefits, education benefits, or disability retired pay if I incur a physical disability. I understand that the period of time while I am in the DEP is NOT creditable for pay purposes upon entry into a pay status. However, I also understand that the period of time while I am in the DEP is counted toward fulfillment of my military service obligation described in paragraph 10, below. While in the DEP, I understand that I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, qualifications, and mailing address. I understand that I WILL be ordered to active duty unless I report to the place shown in item 4 above by *(list date (YYYYMMDD))* _____ for enlistment in the Regular component of the United States *(list branch of service)* _____ for not less than _____ years and _____ weeks.

b. REMARKS: *(If none, so state.)*

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B. AGREEMENT

8. I am [XXXXX] reenlisting in the United States *(list branch of service)* MARINE CORPS this date for 4 years and 2 MONTHS weeks beginning in pay grade E- of which 4 years and 2 [XXXX] considered an Active Duty Obligation, and 40 years and 0 [XXX] weeks will be [MONTHS] X the Reserve Component of the Service in which I have enlisted. If this is an initial enlistment I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate authority. This eight year service requirement is called the Military Service Obligation. The additional details of my [XXXXX] [MONTHS] X Annex(es) *(list name of Annex(es) and describe)* NONE

Number of months

Type NONE here

P):

I understand that I am joining the DEP. I und[illegible]m enlisting in the Ready Reserve component of the United States *(list branch of service)* [illegible] for a period not to exceed 365 days, unless this period of time is otherwi[illegible]erned. While in the DEP, I understand that I am in a nonpay status and that I am not entitled to any be[illegible]nefits or privileges as a member of the Ready Reserve, to include, but not limited to medical care, liability insurance, death benefits, education benefits, or disability retired pay if I incur a physical disability. I understand that the period of time while I am in the DEP is NOT creditable for pay purposes upon entry into a pay status. However, I also understand that the period of time while I am in the DEP is counted toward fulfillment of my military service obligation described in paragraph 10, below. While in the DEP, I understand that I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, qualifications, and mailing address. I understand that I WILL be ordered to active duty unless I report to the place shown in item 4 above by *(list date (YYYYMMDD))* _____ for enlistment in the Regular component of the United States *(list branch of service)* _____ for not less than _____ years and _____ weeks.

b. REMARKS: *(If none, so state.)*

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B. AGREEMENT

8. I am [XXXXX] reenlisting in the United States *(list branch of service)* MARINE CORPS
this date for 4 years and 2 MONTHS weeks beginning in pay grade E-4 of which
4 years and 2 MONTHS [XXXX] weeks considered an Active Duty Obligation, and 0 years and
0 [XXX] [XXXX] weeks will be served in the Reserve Component of the Service in which I have enlisted. If this is an initial
enlistment, I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate
authority. This eight year service requirement is called the Military Service Obligation. The additional details of my [XXXXX]
reenlistment are in Section C and Annex(es) *(list name of Annex(es) and describe)*
NONE

a. FOR ENLISTMENT IN A DELAYED ENTRY/ENLISTMENT PROGRAM (DEP):
I understand that I am joining the DEP. I understand that by joining the DEP I am enlisting in the Ready Reserve component of the United States *(list branch of service)* _____ for a period not to exceed 365 days, unless this period of time is otherwise extended by the Secretary concerned. While in the DEP, I understand that I am in a nonpay status and that I am not entitled to any benefits or privileges as a member of the Ready Reserve, to include, but not limited to medical care, liability insurance, death benefits, education benefits, or disability retired pay if I incur a physical disability. I understand that the period of time while I am in the DEP is NOT creditable for pay purposes upon entry into a pay status. However, I also understand that the period of time while I am in the DEP is counted toward fulfillment of my military service obligation described in paragraph 10, below. While in the DEP, I understand that I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, qualifications, and mailing address. I understand that I WILL be ordered to active duty unless I report to the place shown in item 4 above by *(list date (YYYYMMDD))* _____ for enlistment in the Regular component of the United States *(list branch of service)* _____ for not less than _____ years and _____ weeks.

b. REMARKS: *(If none, so state.)*

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a. FOR ENLISTMENT IN A DELAYED ENTRY/ENLISTMENT PROGRAM (DEP):
I understand that I am joining the DEP. I understand that by joining the DEP I am enlisting in the Ready Reserve component of the United States *(list branch of service)* _____ for a period not to exceed 365 days, unless this period of time is otherwise extended by the Secretary concerned. While in the DEP, I understand that I am in a nonpay status and that I am not entitled to any benefits or privileges as a member of the Ready Reserve, to include, but not limited to medical care, liability insurance, death benefits, education benefits, or disability retired pay if I incur a physical disability. I understand that the period of time while I am in the DEP is NOT creditable for pay purposes upon entry into a pay status. However, I also understand that the period of time while I am in the DEP is counted toward fulfillment of my military service obligation described in paragraph 10, below. While in the DEP, I understand that I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, qualifications, and mailing address. I understand that I [illegible] the place shown in item 4 above by *(list date (YYYYMMDD))* _____
[illegible]nited States *(list branch of service)* _____
_____ weeks.

8b. Remarks example

AUTHORITY: TFRS-000AAA.
REENLISTMENT INCENTIVE: (i.e Duty Station, SRBP/REB (MOS, ZONE, AND BCN),NONE etc).
19921109: ARTICLES OF UCMJ EXPLAINED TO ME THIS DATE AS REQUIRED BY ARTICLE 137 UCMJ.
I HAVE BEEN BRIEFED AND UNDERSTAND MARADMIN 259/02 HOMOSEXUAL CONDUCT POLICY.
I DO NOT DESIRE PAYMENT OF MY LUMP-SUM LEAVE.
I ELECT TO [illegible]VE BALANCE FORWARD TO MY NEW PERIOD OF [illegible]

Marine will initial (FML)

c. The agreement [illegible]e promises made to me by the Government. **ANYTHING ELSE ANYONE HAS PROMISED ME IS NOT VALID AND WILL NOT BE HONORED.**
(Initials of [illegible]nee/Reenlistee) **JBM**

XXX

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9. "<u>All Reenlistees</u>" to read

C. PARTIAL STATEMENT OF EXISTING UNITED STATES LAWS

9. FOR ALL ENLISTEES OR REENLISTEES:

I understand that many laws, regulations, and military customs will govern my conduct and require me to do things under this agreement that a civilian does not have to do. I also understand that various laws, some of which are listed in this agreement, directly affect this enlistment/reenlistment agreement. Some examples of how existing laws may affect this agreement are explained in paragraphs 10 and 11. I understand that I cannot change these laws but that Congress may change these laws, or pass new laws, at any time that may affect this agreement, and that I will be subject to those laws and any changes they make to this agreement. I further understand that:

a. My enlistment/reenlistment agreement is more than an employment agreement. It effects a change in status from civilian to military member of the Armed Forces. As a member of the Armed Forces of the United States, I will be:

(1) Required to obey all lawful orders and perform all assigned duties.

(2) Subject to separation during or at the end of my enlistment. If my behavior fails to meet acceptable military standards, I may be discharged and given a certificate for less than honorable service, which may hurt my future job opportunities and my claim for veteran's benefits.

(3) Subject to the military justice system, which means, among other things, that I may be tried by military courts-martial.

(4) Required upon order to serve in combat or other hazardous

d. As a member of the Ready Reserve (to include Delayed Entry Program), in time of national emergency declared by the President, I may, without my consent, be ordered to serve on active duty, and my military service may be extended without my consent, for not more than 24 consecutive months (10 U.S.C. 12302). My enlistment may be extended during this period without my consent (see paragraph 10g).

e. As a member of the Ready Reserve, I may, at any time and without my consent, be ordered to active duty to complete a total of 24 months of active duty, and my enlistment may be extended so I can complete the total of 24 months of active duty, if:

(1) I am not assigned to, or participating unsatisfactorily in, a unit of the Ready Reserve; and

(2) I have not met my Reserve obligation; and

(3) I have not served on active duty for a total of 24 months (10 U.S.C. 12303).

f. As a member of the Selected Reserve or as a member of the Individual Ready Reserve mobilization category, when the President determines that it is necessary to augment the active forces for any operational mission or for certain emergencies, I may, without my consent, be ordered to active duty for not more than 365 days (10 U.S.C. 12304). My enlistment may be extended during this period without my consent (see paragraph 10g).

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(4) Required upon order to serve in combat or other hazardous situations.

(5) Entitled to receive pay, allowances, and other benefits as

onnel may
fect my status,
member of the
Armed Forces **REGARDLESS** of the provisions of this enlistment/ reenlistment document.

10. For "All Reenlistees" to read

10. MILITARY SERVICE OBLIGATION, SERVICE ON ACTIVE DUTY AND STOP-LOSS FOR ALL MEMBERS OF TH AND RESERVE COMPONENTS, INCLUDING THE NA GUARD.

a. FOR ALL ENLISTEES: If this is my initial enlistm , I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate authority. This eight year service requirement is called the Military Service Obligation. Any part of that service not served on active duty must be served in the Reserve Component of the service in which I have enlisted. If this is a reenlistment, I must serve the number of years specified in this agreement, unless I am sooner discharged or otherwise extended by the appropriate authority. Some laws that affect when I may be ordered to serve on active duty, the length of my service on active duty, and the length of my service in the Reserve Component, even beyond the eight years of my Military Service Obligation, are discussed in the following paragraphs.

b. I understand that I can be ordered to active duty at any time while I am a member of the DEP. In a time of war, my enlistment may be extended without my consent for the duration of the war and for six months after its end (10 U.S.C. 506, 12103(c)).

c. As a member of a Reserve Component of an Armed Force, in time of war or of national emergency declared by the Congress, I

g. During any period members of a Reserve component are serving on active duty pursuant to an order to active duty under authority of 10 U.S.C. 12301, 12302, or 12304, the President may suspend any provision of law relating to my promotion, retirement, or separation from the Armed Forces if he or his designee determines I am essential to the national security of the United States. Such an action may result in an extension, without my consent, of the length of service specified in this agreement. Such an extension is often called a "stop-loss" extension (10 U.S.C. 12305).

h. I may, without my consent, be ordered to perform
ys if I
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y. If the
mbership
ded until I
perform that additional duty, but not for more than six months (10 U.S.C. 10148).

11. For "All Reenlistees" to read

11. FOR ENLISTEES/REENLISTEES IN THE NAVY, MARINE CORPS, OR COAST GUARD: I understand that if I am serving on a naval vessel in foreign waters, and my enlistment expires, I will be returned to the United States for discharge as soon as possible consistent with my desires. However, if essential to the public interest, I understand that I may be retained on active duty until the vessel returns to the United States. If I am retained under these circumstances, I understand I will be discharged not later than 30 days after my return to the United States; and, that except in time of war, I will be entitled to an increase in basic pay of 25 percent from the date my enlistment expires to the date of my discharge.

12. FOR ALL MALE APPLICANTS: Completion of this form constitutes registration with the Selective Service System in accordance with the Military Selective Service Act. Incident thereto the Department of Defense may transmit my name

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GUARD.

a. FOR ALL ENLISTEES: If this is my initial enlistment, I must serve a total of eight (8) years, unless I am sooner discharged or otherwise extended by the appropriate authority. This eight year service requirement is called the Military Service Obligation. Any part of that service not served on active duty must be served in the Reserve Component of the service in which I have enlisted. If this is a reenlistment, I must serve the number of years specified in this agreement, unless I am sooner discharged or otherwise extended by the appropriate authority. Some laws that affect when I may be ordered to serve on active duty, the length of my service duty, and the length of my service in the Reserve Comp beyond the eight years of my Military Service Obligation discussed in the following paragraphs.

b. I understand that I can be ordered to active duty at any time while I am a member of the DEP. In a time of war, my enlistment may be extended without my consent for the duration of the war and for six months after its end (10 U.S.C. 506, 12103(c)).

c. As a member of a Reserve Component of an Armed Force, in time of war or of national emergency declared by the Congress, I may, without my consent, be ordered to serve on active duty for the entire period of the end (10 U.S.C. 123 this period without

year to perform the required training duty satisfactorily. If the failure occurs during the last year of my required membership in the Ready Reserves, my enlistment may be extended until I perform that additional duty, but not for more than six months (10 U.S.C. 10148).

11. FOR ENLISTEES/REENLISTEES IN THE NAVY, MARINE CORPS, OR COAST GUARD: I understand that if I am serving on a naval vessel in foreign waters, and my enlistment expires, I will be returned to the United States for discharge as soon as possible consistent with my desires. and that I s to the ances, I s after my f war, I will be entitled to an increase in basic pay of 25 percent from the date my enlistment expires to the date of my discharge.

12. FOR ALL MALE APPLICANTS: Completion of this form constitutes registration with the Selective Service System in accordance with the Military Selective Service Act. Incident thereto the Department of Defense may transmit my name, permanent address, military address, Social Security Number, and birthdate to the Selective Service System for recording as evidence of the registration.

12. For "All Reenlistees" to read

Marine will initial (FML)

(Initials of Applicant/Reenlistee) XXX JBM

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Signatures on "original only"

NAME OF ENLISTEE/REENLISTEE *(Last, First, Middle)*	SOCIAL SECURITY NO. OF ENLISTEE/REENLISTEE
XXXXX MARINE JOHNNY BEE III	XXXXX 123-45-6789

Last First Middle Suffix

SSN 000-00-0000

D. CERTIFICATION AND ACCEPTANCE

t is based on the information I have given in my application fo
enlistment may be voided or terminated administratively by the G
rt and, if found guilty, may be punished.

I certify that I have carefully read this document, including the partial statement of existing United States laws in Section C and how they may affect this agreement. Any questions I had were explained to my satisfaction. I fully understand that only those agreements in Section B and Section C of this document or recorded on the attached annex(es) will be honored. I also understand that any other promises or guarantees made to me by anyone that are not set forth in Section B or the attached annex(es) are not effective and will not be honored.

b. SIGNATURE OF ENLISTEE/REENLISTEE	c. DATE SIGNED *(YYYYMMDD)*
XXXXX X	

14. SERVICE REPRESENTATIVE CERTIFICATION

a. On behalf of the United States *(list branch of service)* _____,
I accept this applicant for enlistment. I have witnessed the signature in item 13b to this document. I certify that I have explained that only those agreements in Section B of this form and in the attached Annex(es) will be honored, and any other promises made by any person are not effective and will not be honored.

b. NAME *(Last, First, Middle)*	c. PAY GRADE	d. UNIT/COMMAND NAME
e. SIGNATURE	f. DATE SIGNED *(YYYYMMDD)*	g. UNIT/COMMAND ADDRESS *(City, State, ZIP Code)*

E. CONFIRMATION OF ENLISTMENT OR REENLISTMENT

15. IN THE ARMED FORCES EXCEPT THE NATIONAL GUARD (ARMY OR AIR):

I, _____, do solemnly swear (or affirm) that I will support and defend

Done Unknown Zone

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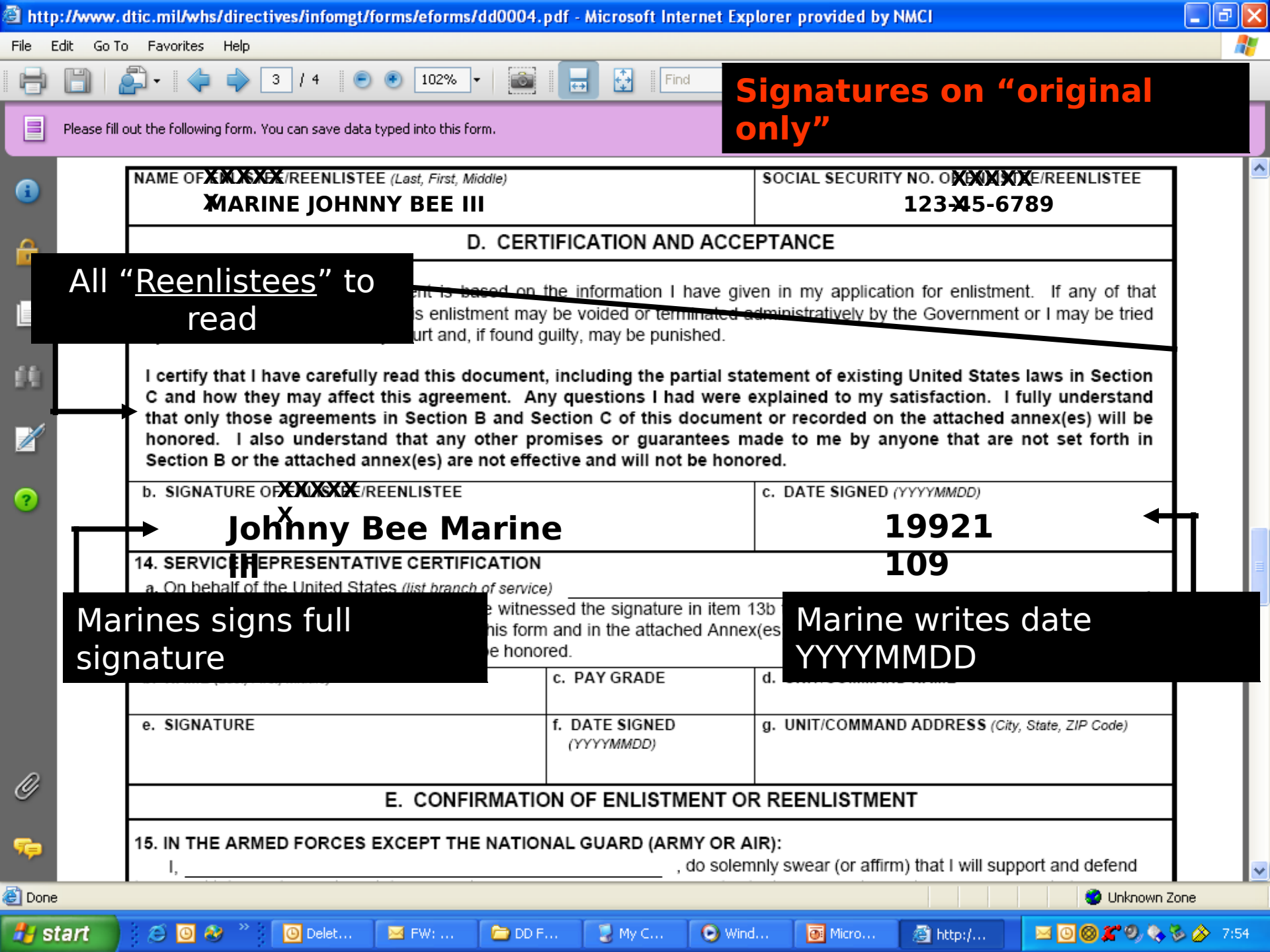
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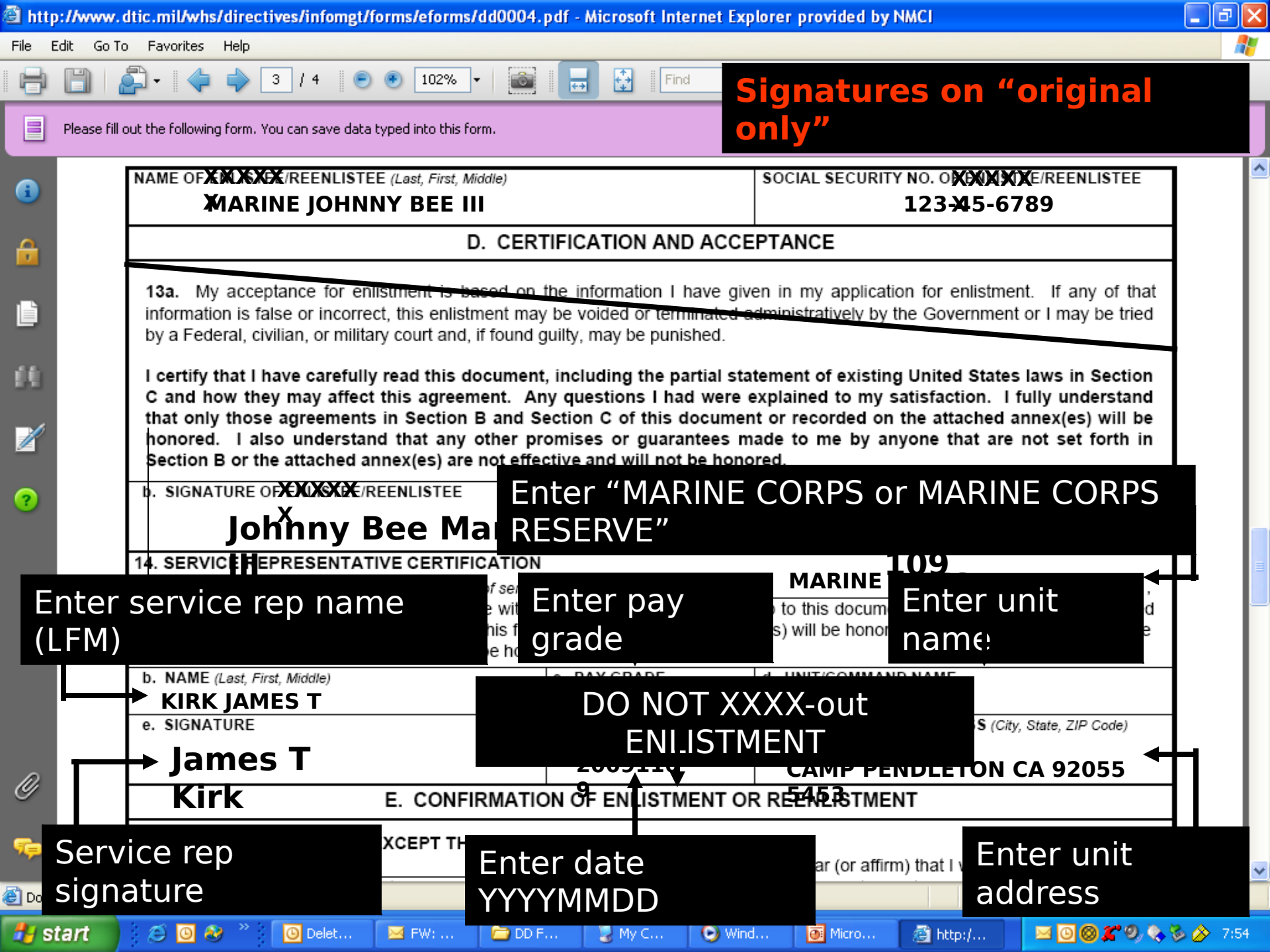
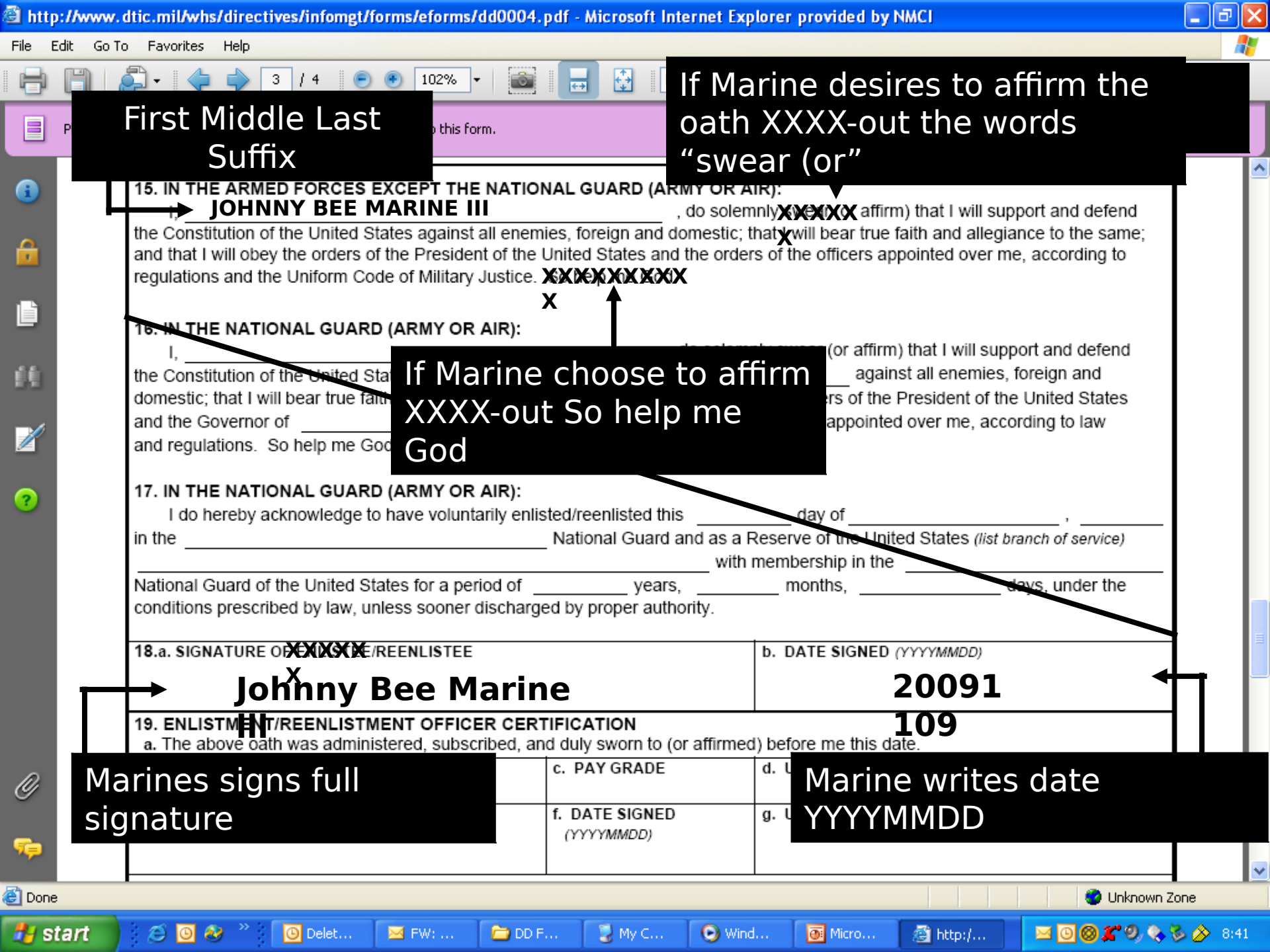
102%
Find
Please fill out the following form. You can save data typed into this form.
Signatures on "original only"
NAME OF ENLISTEE/REENLISTEE (Last, First, Middle)
XXXXX
X
MARINE JOHNNY BEE III
SOCIAL SECURITY NO. OF ENLISTEE/REENLISTEE
XXXXX
123-45-6789
D. CERTIFICATION AND ACCEPTANCE
All "Reenlistees" to read
ent is based on the information I have given in my application for enlistment. If any of that
s enlistment may be voided or terminated administratively by the Government or I may be tried
urt and, if found guilty, may be punished.
I certify that I have carefully read this document, including the partial statement of existing United States laws in Section C and how they may affect this agreement. Any questions I had were explained to my satisfaction. I fully understand that only those agreements in Section B and Section C of this document or recorded on the attached annex(es) will be honored. I also understand that any other promises or guarantees made to me by anyone that are not set forth in Section B or the attached annex(es) are not effective and will not be honored.
b. SIGNATURE OF ENLISTEE/REENLISTEE
XXXXX
X
Johnny Bee Marine
III
c. DATE SIGNED (YYYYMMDD)
19921
109
Marines signs full signature
Marine writes date YYYYMMDD
14. SERVICE REPRESENTATIVE CERTIFICATION
a. On behalf of the United States (list branch of service)
witnessed the signature in item 13b
his form and in the attached Annex(es
e honored.
c. PAY GRADE
d.
e. SIGNATURE
f. DATE SIGNED (YYYYMMDD)
g. UNIT/COMMAND ADDRESS (City, State, ZIP Code)
E. CONFIRMATION OF ENLISTMENT OR REENLISTMENT
15. IN THE ARMED FORCES EXCEPT THE NATIONAL GUARD (ARMY OR AIR):
I, _____, do solemnly swear (or affirm) that I will support and defend
Done
Unknown Zone
start
Delet...
FW: ...
DD F...
My C...
Wind...
Micro...
http:/...
7:54


http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd0004.pdf - Microsoft Internet Explorer provided by NMCI
File Edit Go To Favorites Help
Please fill out the following form. You can save data typed into this form.
Signatures on "original only"
NAME OF ENLISTEE/REENLISTEE (Last, First, Middle)
XXXXX
MARINE JOHNNY BEE III
SOCIAL SECURITY NO. OF ENLISTEE/REENLISTEE
XXXXX
123-45-6789
D. CERTIFICATION AND ACCEPTANCE
13a. My acceptance for enlistment is based on the information I have given in my application for enlistment. If any of that information is false or incorrect, this enlistment may be voided or terminated administratively by the Government or I may be tried by a Federal, civilian, or military court and, if found guilty, may be punished.
I certify that I have carefully read this document, including the partial statement of existing United States laws in Section C and how they may affect this agreement. Any questions I had were explained to my satisfaction. I fully understand that only those agreements in Section B and Section C of this document or recorded on the attached annex(es) will be honored. I also understand that any other promises or guarantees made to me by anyone that are not set forth in Section B or the attached annex(es) are not effective and will not be honored.
b. SIGNATURE OF ENLISTEE/REENLISTEE
XXXXX
Johnny Bee Mar
III
Enter "MARINE CORPS or MARINE CORPS RESERVE"
14. SERVICE REPRESENTATIVE CERTIFICATION
MARINE
1109
Enter service rep name (LFM)
Enter pay grade
Enter unit name
b. NAME (Last, First, Middle)
KIRK JAMES T
DO NOT XXXX-out ENLISTMENT
e. SIGNATURE
James T Kirk
CAMP PENDLETON CA 92055
5453
E. CONFIRMATION OF ENLISTMENT OR REENLISTMENT
Service rep signature
Enter date YYYYMMDD
Enter unit address
start
7:54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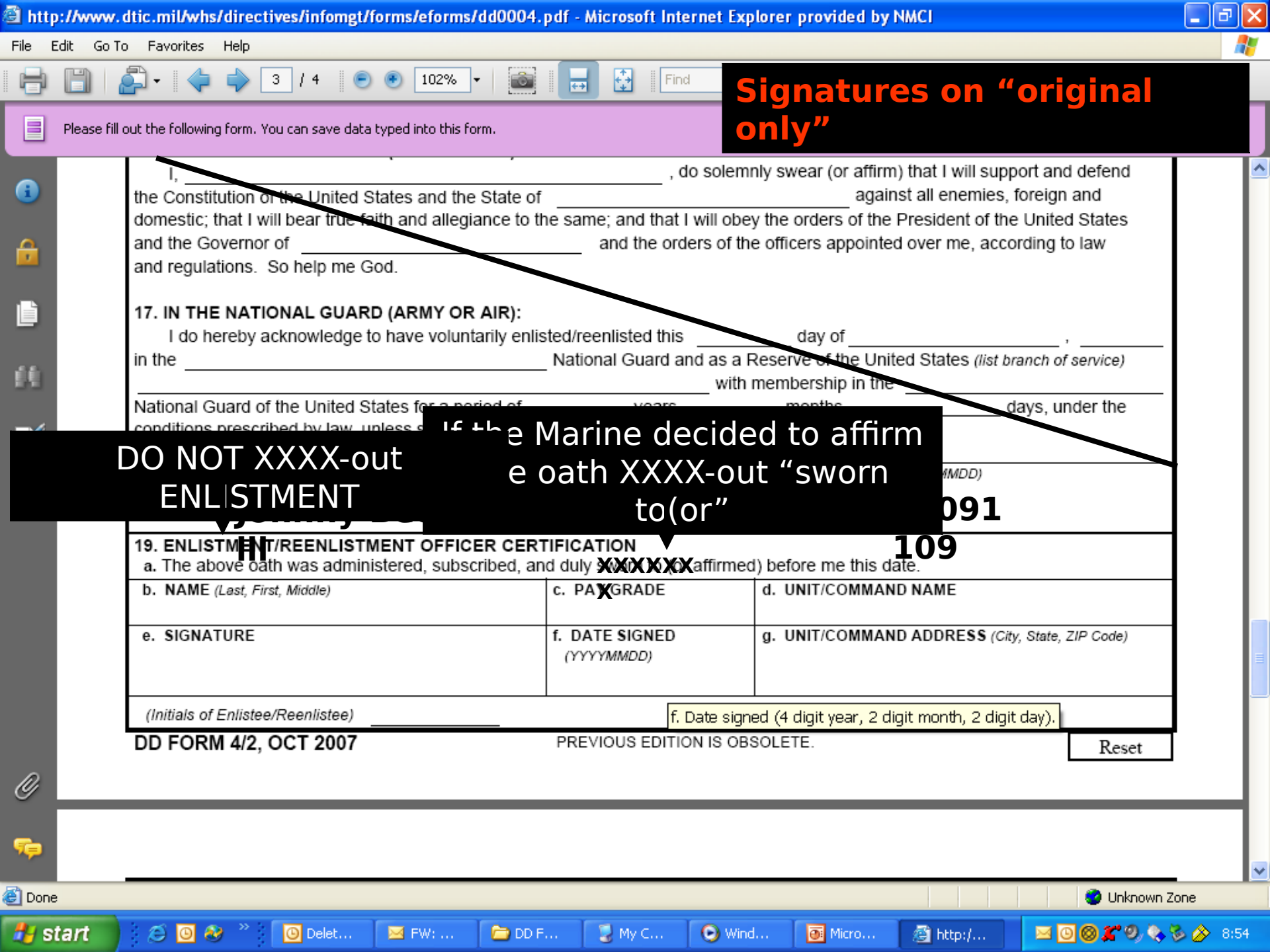
this form.
First Middle Last Suffix
If Marine desires to affirm the oath XXXX-out the words "swear (or"
15. IN THE ARMED FORCES EXCEPT THE NATIONAL GUARD (ARMY OR AIR):
I, JOHNNY BEE MARINE III
XXXXX
X
affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the officers appointed over me, according to regulations and the Uniform Code of Military Justice.
XXXXXXXXX
X
16. IN THE NATIONAL GUARD (ARMY OR AIR):
I,
(or affirm) that I will support and defend
the Constitution of the United Sta
against all enemies, foreign and
domestic; that I will bear true faith
rs of the President of the United States
and the Governor of
appointed over me, according to law
and regulations. So help me God
If Marine choose to affirm XXXX-out So help me God
17. IN THE NATIONAL GUARD (ARMY OR AIR):
I do hereby acknowledge to have voluntarily enlisted/reenlisted this _____ day of _____, _____
in the _____ National Guard and as a Reserve of the United States (list branch of service)
_____ with membership in the _____
National Guard of the United States for a period of _____ years, _____ months, _____ days, under the conditions prescribed by law, unless sooner discharged by proper authority.
18.a. SIGNATURE OF ENLISTEE/REENLISTEE
XXXXX
X
Johnny Bee Marine III
b. DATE SIGNED (YYYYMMDD)
20091109
19. ENLISTMENT/REENLISTMENT OFFICER CERTIFICATION
a. The above oath was administered, subscribed, and duly sworn to (or affirmed) before me this date.
c. PAY GRADE
d.
f. DATE SIGNED (YYYYMMDD)
g.
Marines signs full signature
Marine writes date YYYYMMDD
Done
Unknown Zone
start
Delet...
FW: ...
DD F...
My C...
Wind...
Micro...
http:/...
8:41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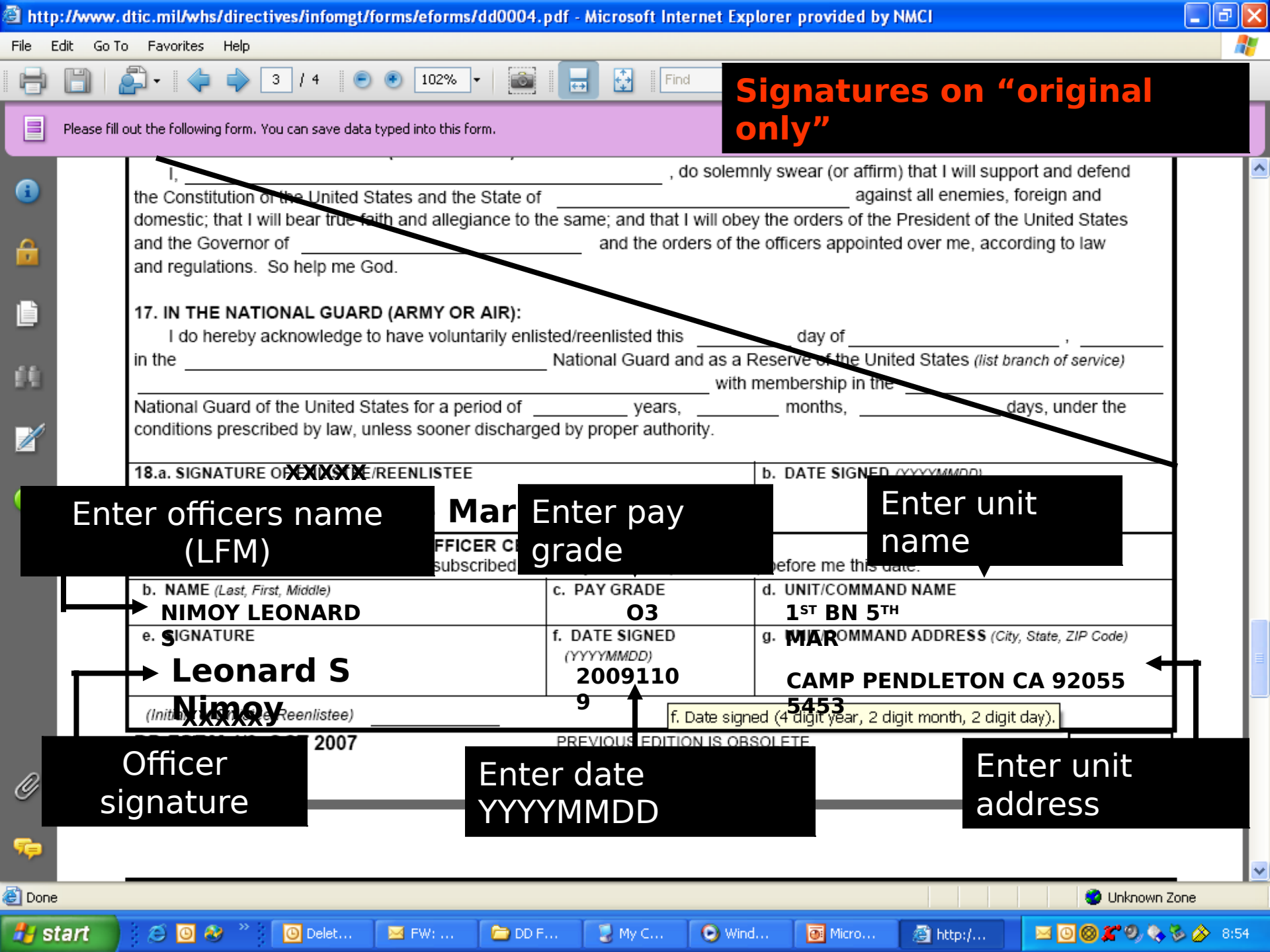
Find
Please fill out the following form. You can save data typed into this form.
Signatures on "original only"
I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the State of _____ against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the Governor of _____ and the orders of the officers appointed over me, according to law and regulations. So help me God.
17. IN THE NATIONAL GUARD (ARMY OR AIR):
I do hereby acknowledge to have voluntarily enlisted/reenlisted this _____ day of _____, _____ in the _____ National Guard and as a Reserve of the United States (list branch of service) _____ with membership in the _____ National Guard of the United States for a period of _____ years _____ months _____ days, under the conditions prescribed by law, unless s
DO NOT XXXX-out ENLISTMENT
If the Marine decided to affirm e oath XXXX-out "sworn to(or"
MMDD)
091
109
19. ENLISTMENT/REENLISTMENT OFFICER CERTIFICATION
a. The above oath was administered, subscribed, and duly sworn to (affirmed) before me this date.
b. NAME (Last, First, Middle)
c. PAY GRADE
d. UNIT/COMMAND NAME
e. SIGNATURE
f. DATE SIGNED (YYYYMMDD)
g. UNIT/COMMAND ADDRESS (City, State, ZIP Code)
(Initials of Enlistee/Reenlistee)
f. Date signed (4 digit year, 2 digit month, 2 digit day).
DD FORM 4/2, OCT 2007
PREVIOUS EDITION IS OBSOLETE.
Reset
Done
Unknown Zone
start
8:54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Please fill out the following form. You can save data typed into this form.
Signatures on "original only"
I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the State of _____ against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the Governor of _____ and the orders of the officers appointed over me, according to law and regulations. So help me God.
17. IN THE NATIONAL GUARD (ARMY OR AIR):
I do hereby acknowledge to have voluntarily enlisted/reenlisted this _____ day of _____, _____ in the _____ National Guard and as a Reserve of the United States (list branch of service) _____ with membership in the _____ National Guard of the United States for a period of _____ years, _____ months, _____ days, under the conditions prescribed by law, unless sooner discharged by proper authority.
18.a. SIGNATURE OF OFFICER/REENLISTEE
XXXXX
b. DATE SIGNED (YYYYMMDD)
Mar
FFICER CI
subscribed
efore me this date.
Enter officers name (LFM)
Enter pay grade
Enter unit name
b. NAME (Last, First, Middle)
NIMOY LEONARD
c. PAY GRADE
O3
d. UNIT/COMMAND NAME
1ST BN 5TH
e. SIGNATURE
S
Leonard S Nimoy
XXXXX
f. DATE SIGNED (YYYYMMDD)
20091109
g. MAILING COMMAND ADDRESS (City, State, ZIP Code)
MAR
CAMP PENDLETON CA 92055 5453
(Initial for Witness/Reenlistee)
f. Date signed (4 digit year, 2 digit month, 2 digit day).
2007
PREVIOUS EDITION IS OBSOLETE
Officer signature
Enter date YYYYMMDD
Enter unit address
Done
Unknown Zone
start
Delet...
FW: ...
DD F...
My C...
Wind...
Micro...
http:/...
8:54

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3 / 4 102% Find

Please fill out the following form. You can save data typed into this form.

Signatures on "original only"

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the State of _____ against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the Governor of _____ and the orders of the officers appointed over me, according to law and regulations. So help me God.

17. IN THE NATIONAL GUARD (ARMY OR AIR):

I do hereby acknowledge to have voluntarily enlisted/reenlisted this _____ day of _____, _____ in the _____ National Guard and as a Reserve of the United States *(list branch of service)* _____ with membership in the _____ National Guard of the United States for a period of _____ years, _____ months, _____ days, under the conditions prescribed by law, unless sooner discharged by proper authority.

18.a. SIGNATURE OF ENLISTEE/REENLISTEE	b. DATE SIGNED *(YYYYMMDD)*
XXXXX X **Johnny Bee Marine**	**20091** **109**

19. ENLISTMENT/REENLISTMENT OFFICER CERTIFICATION

a. The above oath was administered, subscribed, and duly sworn to (affirmed) before me this date. XXXXXXX

b. NAME *(Last, First, Middle)*	c. PAY GRADE	d. UNIT/COMMAND NAME
NIMOY	**O3**	**1ST BN 5TH**
e. SIGNATURE **Leo** **Nimoy** XXX	f. DATE SIGNED *(YYYYMMDD)* **9110** **9**	g. UNIT/COMMAND ADDRESS *(City, State, ZIP Code)* **MAR** **CAMP PENDLETON CA 92055** **5453**

Marine will initial (FML)

(Initials of Enlistee/Reenlistee) **JBM**

f. Date signed (4 digit year, 2 digit month, 2 digit day).

DD FORM 4/2, OCT 2007 PREVIOUS EDITION IS OBSOLETE. Reset

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4 / 4 102% Find
Please fill out the following form. You can save data typed into this form. Highlight Fields

H. CONFIRMATION OF ENLISTMENT OR REENLISTMENT

22a. IN A REGULAR COMPONENT OF THE ARMED FORCES:

I, _____ , do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and [illegible] regu[illegible]

This page (DD FORM 4/3) is only required for enlistments

b. S[illegible]

23. E[illegible]

a. The above oath was administered, subscribed, and duly sworn to (or affirmed) before me this date.

b. NAME *(Last, First, Middle)*	c. PAY GRADE	d. UNIT/COMMAND NAME
e. SIGNATURE	f. DATE SIGNED *(YYYYMMDD)*	g. UNIT/COMMAND ADDRESS *(City, State, ZIP Code)*

(Initials of Enlistee/Reenlistee) _____

DD FORM 4/3, OCT 2007 PREVIOUS EDITION IS OBSOLETE. Reset

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DD FORM 4 NOTES

- Note 1
  - Active duty - Administer oath a day prior to effective date, and prior to a weekend or holiday
- Note 2
  - Reservist - Oath may be administered up to 30 days in advance of effective date

DD FORM 4 NOTES

- Note 3
  - Active duty Marines being discharged then reenlist in the MC Reserves
    - Oath may be administer up to 30 days in advance of effective date
    - Marines taking leave awaiting separation may be sworn in prior to start of leave

DD FORM 4 NOTES

- Reenlistment to be ran in MCTFS once signed
- CP’s will track diary entry, and record diary on case file

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- Make 3 copies of original reenlistment contract prior to signing
- Refer to MCO P1070.12 IRAM for proper distribution of DD form 4

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- **Active duty and is reenlisting back into the Marine Corps**
  - Original forwarded to MMSB-20
    - Attach copies of pages 3, ROS, 11, 12, and 13 pertaining to the previous enlistment
  - First copy is inserted on the right side of Service Record Book (SRB)
    - Old contract moved the left side of SRB and placed on top of previous contacts
  - Second copy is retained by CP’s
  - Third copy is delivered to Marine on the date of reenlistment

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- **Ready Reserve and is reenlisting back into the Ready Reserve**
  - Original forwarded to MMSB-20
    - Attach copies of pages 3, ROS, 11, 12, and 13 pertaining to the previous enlistment
  - First copy is forwarded to the parent Selective Marine Corps Reserve (SMCR) unit joining the reenlistee for insertion on the right side of SRB with any annexes and supporting documents
  - Second copy is retained by CP's
  - Third copy is delivered to Marine on the date of reenlistment

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- **Individual Ready Reserve (IRR) and is reenlisting back into the IRR**
  - Original forwarded to MMSB-20
    - Attach copies of pages 3, ROS, 11, 12, and 13 pertaining to the previous enlistment
  - First copy is forwarded to CG, Marine Corps Mobilization Command (MOBCOM) for insertion on the right side of SRB
  - Second copy is retained by CP's
  - Third copy is delivered to Marine on the date of reenlistment

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- **IRR and is reenlisting into the active Marine Corps**
  - Original forwarded to MMSB-20
    - Attach copies of pages 3, ROS, 11, 12, and 13 pertaining to the previous enlistment
  - First copy is inserted on the right side of SRB
    - Old contract moved the left side of SRB and placed on top of previous contacts
  - Second copy is retained by CP’s
  - Third copy is delivered to Marine on the date of reenlistment

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- **Marine desiring to reenlist into the Ready Reserve as a result of continuous or broken service**
  - Original forwarded to MMSB-20
    - Attach original DD Form 1966, copies of all annexes, and supporting documentation
  - First copy to the first duty station joining reenlistee for insertion on the right side of SRB with any annexes and supporting documents
    - Old contract moved the left side of SRB and placed on top of previous contacts
  - Second copy is retained by CP's
  - Third copy is delivered to Marine on the date of reenlistment

DISTRIBUTION OF THE REENLISTMENT CONTRACT

- Mail to:

  CMC MMSB 20

  2008 ELLIOT ROAD SUITE 114

  QUANTICO VA 22134 5030

SUMMARY

- PURPOSE OF DD FORM 4
- GENERAL INSTRUCTIONS ON PREPARING THE DD FORM 4
- DETAILED INSTRUCTIONS ON PREPARING THE DD FORM 4
- DISTRIBUTION OF THE DD FORM 4